

Mission Dance & Performing Arts Studio Policies

We take pride in offering our students the highest degree of equality in dance instruction and the opportunity for personal development, achievement and enjoyment

Please note the following MDPA policies must be adhered to, if not, consequences may result towards the discontinuation of your student's activities here.

PLEASE READ THOROUGHLY AND CAREFULLY.

By signing the registration form, you are stating that you understand and will follow all policies.

- **Tuition:** All students will pay annual registration fee of \$25. There are no refunds or pro-rate of tuition for missed lessons. Tuition is due the 1st lesson of each new month and considered late if not paid by the 10th. Monthly tuition remains the same regardless of how many weeks are in a month. We will not charge you less for 3 weeks in a month and will not charge you more for 5 weeks in a month. *Tuition amount remains the same.*

A \$15 late fee will be added to your tuition for any payment made after the 10th

- **Dress Code:** Studio uniform is absolutely require for all classes except hip hop.
Anyone not dressed in the correct studio uniform may be asked to observe class and may not be allowed to participate. Studio uniform must be purchased from MDPA, no exceptions. Please see office for list of class uniform policies.

- **Absences:** Make-up classes may be done if your child has missed class. **There are no make-up classes after the month of February.** At this point in the season, classes are working on recital routines, and a make-up class would not be beneficial for students or the class. Please see office to schedule a make-up class.

All absences during May and June must be approved by teacher. Multiple absences during weeks of preparing for recital may result in your student not being allowed to participate in recital. Please plan accordingly.

- **Tardiness:** will not be tolerated. Students must arrive 5-10 mins prior to class time. If a student is more than 15 minutes late, it will be at the discretion of the teacher to have the student sit and observe.

**MISSION DANCE
& PERFORMING
ARTS**



• **Withdrawal:** You will need to send an email with: students name, class day/time, reason for withdrawal. **2 weeks notice is required.** Please note: there are no refunds on classes. missiondancfremont@gmail.com

• **Newsletters and hand-outs:** please read and review all monthly newsletters and hand-outs given to you students. Very important information is included in these papers, including information about classes, important dates, holidays and recital. Be sure your e-mail address is up to date as we also send e-mails from time to time.

Thank you for your cooperation in helping us maintain a quality dance school where your child will learn, grow and flourish in the art of dance